

Limestone Community High School
Wood Shop
Mr. Chandler

1. Students must be in the class before the bell begins to ring ready to work or a **tardy** will be issued. Any student that is more than 5 minutes late will receive a class truancy.
 - a. Ready for work means that you have proper clothing as defined by the school dress code and **no open-toed shoes**. Also, you must have a pencil/pen and paper every day.
 - b. If you do not have appropriate shoes, you will be sent to the Deans' office with a warning for the first offense and a detention for any subsequent offenses.

Check your handbook for all tardy and truancy consequences.

Classroom Truancy

More than 5 minutes tardy..... 1 detention

2. Please use the restroom during class changes, restroom passes **WILL NOT** be issued during class!!! If it is an emergency, you will be allowed to go and receive a tardy.
3. **ELECTRONIC DEVICES:** During class time, use of any electronic device including cellular telephones, MP3 players and headphones, digital cameras, and digital recording devices must be with the permission of the teacher. Use or wearing headphones or earbuds in hallways and at lunch is prohibited. Disruption to instruction as a result of these devices, including but not limited to texting, phone ringing, taking pictures/video and gaming are prohibited. The following is a range of consequences: Detention Saturday Detention In-School Detention (ISD) Students may use electronic devices during lunch, passing periods, and Rocket Academy. Talking on phones or other devices at any time is prohibited. Taking pictures/video is prohibited. Use of an electronic device to cheat will be addressed under the policy for cheating. **Charging your phone will not be allowed. I should not see your phone during class unless permission is given in advance.**
4. Every student must pass a required safety test to participate in class. Students will need to score a **90%** or better to participate in the class. You will be given 2 in class opportunities to pass the test. If you are unable to pass the test on those 2 chances, you will need to come in on your own time to take the safety test within **1 week** of the second in class test. You will be given 2 chances outside of class to pass the test. **If you do not pass the test after these two tries (4 total), you will be removed from the class.**
5. At the beginning of each class, students are expected to sit quietly at **all times** until you are told otherwise. Failure to stay quiet at the beginning of class can/will result in a detention and you will not be allowed to participate in the shop activities for that day. When **all** of the required testing and paperwork is turned in to meet my requirements for shop activities the procedures will go in the following order.
 - a. Students dismissed to shop to obtain safety glasses that are to be used for the entire class period. Safety glasses should be put on immediately.
 - b. Once all students have safety glasses on, storage rooms will be opened so that project materials may be retrieved. The storage rooms will not be open for the entire class period.
 - c. With 5 minutes remaining in class, students will be directed to put materials away and to begin cleaning the shop.
 - d. Once the shop is clean, all students will return to the classroom to wait for the end of the period.
6. All students will need to help clean the shop at the end of the class period. Even if you did not make the mess, you will be expected to actively participate in clean-up as directed. **Students are to remain in the shop until dismissed to go back into the classroom and the end of the class period.**

7. Project lockers are **STRONGLY** recommended in order to protect your projects. We have small lockers in the wood shop and larger lockers outside of the welding room. All lockers should be shared to conserve the lockers that we have. If you choose to use a locker in the wood shop, it does not need to have a school issued lock. However, it should be a combination lock. If you choose to use a locker located in the hall outside the welding room you **must have a school issued** lock on it at all times. If you do not have a school issued lock you are not allowed to use a locker in the hallway. Any equipment found in a locker without a lock will be thrown away at your expense. *****Be sure to lock up your belongings during and after class, Limestone is not responsible for lost or stolen items.*****
8. Students will show respect to all other students, the teacher, and to the tools in the shop.
 - a. While in the classroom or the wood shop, students will not disrespect other students through interrupting the student while discussing topics during lecture or demo, directed derogatory insults, physical contact, theft/damage of parts or projects, or anything else deemed disrespectful by the teacher
 - b. While in the classroom or the wood shop, students will not disrespect the teacher. You will not interrupt lectures or demonstrations with talking or any other distracting behavior. Disrupting class can and will result in removal from class and a detention.
 - c. While in the classroom or the wood shop, students will not disrespect the tools and equipment. The tools and equipment in the wood shop will only be used as they were designed to be used and as they were demonstrated to be used.
9. All projects that are built in the shop must be approved by the instructor. Any project deemed inappropriate (drug paraphernalia, weapons, etc.) can and will be confiscated. If you are unsure about your project, ask before building. Possession of an object that could be used to cause bodily harm is a level 4 Act of Misconduct as written in the Student Handbook. The possession or use of any device or item which has no reasonable discernible use other than in connection with the use of cannabis or a controlled substance including but not limited to roach clips, stones, hashish pipes, syringes, or hypodermic needles is a level 5 Act of Misconduct as written in the Student Handbook and can result in expulsion.
10. Late work will be accepted with a 10% penalty for each day that is late. This applies to homework assignments as well as projects made in class.
11. Students are strongly recommended to bring their own safety glasses and a tape measure for use in class. Both items will be available for students to use in the shop, however it will be more convenient to have your own. Sunglasses or safety glasses with excessive shading will not be allowed.
12. All discussions in the shop must remain school appropriate. Anything overheard that is deemed inappropriate for school will result in disciplinary action

Daily Participation Grade

Students will have the opportunity to earn up to 5 points each day based on participation with the class and work in the shop. The participation grade will count for **45%** of your 9 week grade.

Points will be deducted for the following:

1. **Not wearing safety glasses in the shop will result in an automatic zero for the day and potential removal from class.**
2. Improper clothing (**you need close-toed shoes and no loose clothing**)
3. Tardy
4. Disrespect
5. Participation
6. Attitude
7. Improper language
8. Breaking **any** shop safety rule
9. Talking during announcements, or any time without permission
10. Not bringing proper materials to class (ex. Pen or pencil and paper)
11. Not participating in clean-up at end of class

Absences

Excused: Students are responsible for checking with me for missed assignments and make-up assignments. Failure to complete and return the assignment or make-up class time will result in loss of participation points for the day.

Unexcused: Students will receive a zero for participation on any missed day that is unexcused. You will be given any missed assignments on your request. It is your responsibility to check with me for any missed class work.

Grades

1. Work will be turned in on time in order to receive full credit.
2. Quarterly grades will be weighted
 - a. Class participation 45%
 - b. Coursework (Projects/Tests/Quizzes/Homework) 35%
 - c. Term assessments 20%
3. Final semester grades will be determined by 50% 1st term, 50% 2nd term

By signing this you agree and understand my classroom policies and procedures and agree to follow them.

Student Name (printed) _____

Student Signature _____

Parent Signature _____